

ONLINE DIRECTIONS FOR REGISTERING FOR THE SPRING CONFERENCE

To register online you must have an established account in the NEISMA system. Also, to qualify for the early bird registration your facility or business must have a current NEISMA membership.

Note:

A NEISMA Account is a facility or vendor account. **Individuals associated with a facility or vendor please do not create an additional account** but have the primary account person just add you into the facility account. Individual associates can be added or deleted from an account as needed. Any individual who is added to an account may also access the account and register for activities using their email and created password.

Directions for established Accounts in the system

Go to: [Login \(finnlyconnect.com\)](http://finnlyconnect.com)

Use your email address to log in.. If you do not remember your password **Click on reset password** and you will be sent an email to reset your password. Then you can log into your account. Once in, click on MEMBERSHIP if you want to renew it for 2023-2024. Click on REGISTER / activity to register for the conference. Payments online are by Credit Card only. Once in your account you may add individuals to the account and register them for the conference.

*If you need to make payment for a conference registration **by check** contact John Zullo, NEISMA Admin Dir, jzullo@neisma.com he will process your registration and generate an **invoice for payment**.

Directions for CREATING a NEISMA Accounts in system

Got to: [Login \(finnlyconnect.com\)](http://finnlyconnect.com) Need an account? [Sign Up](#)

You may then purchase a 2023-24 memberships and pay by credit card. If you need to make payment by check an invoice can be generated by contacting John Zullo, NEISMA Admin Dir, jzullo@neisma.com

Make checks out to: NEISMA

Mail with invoice copy to:

NEISMA P.O. Box 290595, Wethersfield, CT 06129

Have questions or need assistance, email John Zullo at jzullo@neisma.com or call 888-234-3968